

October 27, 2003

To: Members, Library of California Board

From: Dr. Diana Paque, Chief
Library Development Services

Subject: Library of California Board Actions October 16, 2003

Purpose of the Library of California Act:

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.

Library of California Board Mission and Vision Statements:

Mission Statement: The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.

Vision Statement: The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

The following actions were taken at the Library of California Board meeting in Sacramento on October 16, 2003. Board members present were: Kallenberg, President; Gaines, Vice-President; Fong; Kastanis; Levitin; Lin; Lowenthal; Maghsoudi; Steinhauser; and Tuttle.

Adoption of Agenda

1. It was moved, seconded (Kastanis/Lowenthal) and carried unanimously that the Library of California Board adopts the agenda of the October 16, 2003 meeting as revised.

Approval of Minutes

2. It was moved, seconded (Levitin/Maghsoudi) and carried unanimously that the draft minutes of the February 19, 2003 Library of California Board meeting were approved as submitted.

Resolution

3. It was moved, seconded (Lowenthal/Maghsoudi) and carried unanimously that the Library of California Board adopts "Library of California Board Resolution 2003-07" for Liz Gibson on the occasion of her retirement. (See Attachment A)

Consent Calendar

4. It was moved, seconded (Lowenthal/Fong) and carried unanimously that the Library of California Board approves the Consent Calendar included with this agenda of October 16, 2003, as amended.
5. By consent, the Library of California Board approves the System Population and Membership figures for use in the allocation of CLSA System Reference Program funds for the fiscal year 2003/04.
6. By consent, the Library of California Board approves the use of 2003/04 allocated SAB Program funds, where available within each approved SAB budget, and where requested, to reimburse one SAB member from each System for expenses incurred in attending the November 2003 California Library Association conference to be held in Ontario.
7. By consent, the Library of California Board recognizes the Fullerton Public Library withdrawal from the Santiago Library System and that the resultant change in the System population and membership figures be made effective July 1, 2003.
8. By consent, the Library of California Board approves the allocation of 2003/04 funds for payment of CLSA Statewide Data Base annual subsidies in the amounts of \$69, \$550, \$800 and \$5,500, and instruct its Chief Executive Officer to invite claims for such payments.
9. By consent, the Library of California Board approves the allocation of any 2003/04 CLSA Statewide Data Base funds not required for payment of annual subsidies, for competitive grants up to \$7,500 each to individual public libraries for Z39.50 server software acquisition and installation; and that the Board instruct its Chief Executive Officer to invite applications for such grants.
10. By consent, the Library of California Board approves the request for network affiliation for the member listed in Table A, with member services to begin immediately. (See Attachment B)
11. By consent, the Library of California Board adopts the 2003/04 CLSA Budget as displayed in the chart entitled "Recommended 2003/04 CLSA Baseline Budget by Program" and that the aforementioned chart be included in the minutes of this meeting and that no other actions with respect to the 2003/04 CLSA Local Assistance Budget be taken at this time. (See Attachment C)

Election of Board Officers for 2004

12. It was moved, seconded (Maghsoudi/Levitin) and carried unanimously that the Library of California Board elects Fred Gaines as President of the Library of California Board for the year 2004.

13. It was moved, seconded (Kastanis/Levitin) and carried unanimously that the Library of California Board elects Sally Tuttle as Vice-President of the Library of California Board for the year 2004.

CLSA Interlibrary Loan and Direct Loan Programs

14. It was moved by the Resource Sharing Committee (Fong) and carried unanimously that the Library of California Board adopts, subject to the concurrence of the State Department of Finance, reimbursement rates for the 2003/04 fiscal year as follows: for CLSA interlibrary loans, a reimbursement rate of \$4.91 per eligible transaction; for CLSA direct loans, a reimbursement rate of \$.84 per eligible transaction; and that the Chief Executive Officer inform all participants of the 2003/04 reimbursement rates as soon as Department of Finance concurrence is obtained.
15. It was moved by the Resource Sharing Committee (Fong) and carried unanimously that the Library of California Board directs its Chief Executive Officer to withhold 40% of all CLSA ILL and Direct Loan Program reimbursement payments throughout the 2003/04 fiscal year and that, after determining the full State cost of the ILL and Direct Loan programs for 2003/04, direct its CEO to pay the full amount remaining due to each participating library if sufficient funds remain in the 2003/04 CLSA ILL and Direct Loan Program appropriation, or to prorate the final payment equitably if insufficient funds remain in the 2003/04 CLSA ILL and Direct Loan Program appropriation.

Approval of System Plans of Service

16. It was moved by the Budget and Planning Committee (Gaines) and carried unanimously that the Library of California Board approves the System Plans of Service for each of the 15 CLSA Cooperative Library Systems submitted for fiscal year 2003/04.

Restore LoC Funding

17. It was moved, seconded (Gaines/Lin) and carried unanimously that the Library of California Board supports the restoration of funding for the Library of California.

Attached also is the Library of California Board meeting schedule and a calendar of meetings, events, and deadlines for 2003 and 2004. (See Attachment D)

**LIBRARY OF CALIFORNIA BOARD
RESOLUTION 2003-07**

WHEREAS, the Library of California Board desires to recognize Elizabeth (Liz) E. Gibson for her distinguished contributions as a valued member of the California State Library on the occasion of her retirement on June 30, 2003; and

WHEREAS, the Board wishes to honor Liz for her outstanding public service to California as the California Library Services Act (CLSA) Program Manager from 1977 to April 1980; and

WHEREAS, she provided leadership to the first California Library Services Board, as it met monthly in its early years, to form the programs and regulations for California public libraries to share resources statewide; and to date, resource sharing among California public libraries has surpassed any early expectations; and

WHEREAS, in April 1996, Liz graciously agreed to provide leadership to the Library Development Services Bureau, and once again, became a voice of knowledge to help guide the CLSB, and later the Library of California Board, through changes in regional structure and unstable funding; and

WHEREAS, it should be noted that Dr. Kevin Starr, State Librarian of California, was quoted on occasion when referring to Liz, as a “talented administrator, a devoted librarian, and a person of warmth, commitment, and wit;” and

WHEREAS, upon the request of the Library of California Board to have a newsletter published, Liz rose to the challenge and provided leadership in forming the State Library’s first online monthly newsletter, CSL Connection; and

WHEREAS, Liz has been an incredible resource over the years in providing key information and data that illustrated library issues in many important areas, including funding; and

WHEREAS, Liz is recognized for her contributions in developing enduring library services in planning for library services, educational programs for library directors, data collection and distribution leading to Internet based service to local libraries, and the Partnerships for Change program; and

WHEREAS, Liz is a true library supporter in both word and deed, thinking always of the taxpayer and their right to well spent dollars, and thus eliciting from a member of the California Library Association Legislative Committee that “Liz is probably the best investment of tax dollars that I have ever seen;” and

WHEREAS, Liz has also contributed of herself as a part of the State Library team and is known for her many plays on the softball field as a valued member of the BOOKIES, as a gourmet provider of popcorn and chocolate chip cookies, for her love of gardening and generous provision of healthy produce for the staff, and her participation on the staff quilt project; and

WHEREAS, it should be noted that her new love for the Bichon Frise or “Curly Lap Dog” is evident by the many photographs and slide shows she has shared with staff of the playful and affectionate, Nicky and Casey; and

WHEREAS, the Board wishes to recognize Liz’s outstanding contributions to enable Californians to learn and to obtain information through all type of libraries.

NOW THEREFORE, BE IT RESOLVED, that

the Library of California Board
extends its sincere appreciation and deep regard to

ELIZABETH E. GIBSON

For her distinguished leadership and contributions to the
library profession, to libraries and to the people of California.

Adopted: October 16, 2003

<p style="text-align: center;">Table A Request for Network Affiliation for New Member</p>

TIERRA DEL SOL**Member**

Desert Sands Unified School District

Participating Libraries

Indio High School Library

La Quinta High School Library

Palm Desert High School Library Media Center

RECOMMENDED 2003/04 CLSA BASELINE BUDGET BY PROGRAM

PROGRAM	2002/03 CLSA BASELINE BUDGET	2003/04 ADJUSTMENTS	RECOMMENDED 2003/04 CLSA BASELINE BUDGET
Transaction Based Reimbursements	\$11,848,000	\$297,000	\$12,145,000
Consolidations & Affiliations	0	0	0
Statewide Data Base	175,000	0	175,000
System Advisory Boards	43,000	(14,500)	28,500
System Reference	1,859,000	(177,500)	1,681,500
System Communications & Delivery	1,245,000	(105,000)	1,140,000
Special Services: California Literacy Campaign	3,990,000	(3,990,000)	0*
Special Services: Families for Literacy	1,350,000	(1,350,000)	0*
System Planning, Coordination, & Evaluation	0	0	0
Statewide Communications & Delivery	0	0	0
State Reference Centers	0	0	0
Total	\$20,510,000	(\$5,340,000)	\$15,170,000
State Operations			

*No longer a CLSA budget item.

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LIBRARY OF CALIFORNIA BOARD MEETING SCHEDULE FOR 2004

February 18-19, 2004	Sacramento
Fall 2004 meeting date [TBD]	Sacramento

CALENDAR OF MEETINGS/EVENTS/DEADLINES FOR 2003/2004**2003**

October 8	1 st 2003/04 CLSA Direct Loan Sample data due at State Library
October 15	1 st quarter 2003/04 ILL claims due at State Library
October 24	Black Gold Cooperative Library System, Administrative Council, Santa Maria Public Library
October 30	Silicon Valley Library System, Administrative Council, Palo Alto City Library
November 3	2003/04 System Uniform Budget Reports postmarked to State Library
November 6	North Bay Cooperative Library System, Board of Directors, Rohnert Park-Cotati Regional Branch Library
November 10-23	2 nd 2003/04 CLSA Direct Loan Sample Period
November 12-15	California School Library Association Annual Conference, Ontario
November 14-17	California Library Association Annual Conference, Ontario
November 21	Bay Area Library & Information System, Administrative Council, Orinda
December 4	Peninsula Library System, Administrative Council, Headquarters
December 5	2 nd 2003/04 CLSA Direct Loan Sample data due at State Library
December 5	Black Gold Cooperative Library System, Administrative Council, Lompoc Public Library
December 5	49-99 Cooperative Library System, Administrative Council, Columbia College Library
December 11	Silicon Valley Library System, Administrative Council, San Jose
December 12	North State Cooperative Library System Council meeting, Tehama County Library

2004

January	Sierra Valley Library Network, Board of Directors, [date and location tbd]
January 5-18	3 rd 2003/04 CLSA Direct Loan Sample Period
January 15	2nd quarter 2003/04 ILL claims due at State Library
January 16	Bay Area Library & Information System, Administrative Council, San Francisco Public Library
January 23	Monterey Bay Area Cooperative Library System, Administrative Council, Cabrillo
January 28	3 rd 2003/04 CLSA Direct Loan Sample data due at State Library
February 5	North Bay Cooperative Library System, Board of Directors, Solano County Library
February 5	Peninsula Library System, Administrative Council, Headquarters
February 18-19	Library of California Board meeting, Sacramento
February 19	Silicon Valley Library System, Administrative Council, Sunnyvale Public Library

March 8-21	4 th 2003/04 CLSA Direct Loan Sample Period
March 12	Monterey Bay Area Cooperative Library System, Administrative Council, Monterey County Leadership Institute
March 12	North State Cooperative Library System Council meeting, Orland Free Library
March 19	Bay Area Library & Information System, Administrative Council, Orinda
March 26	Sierra Valley Library Network, Annual Regional Network Council
March 31	4 th 2003/04 CLSA Direct Loan Sample data due at State Library
April 1	Peninsula Library System, Administrative Council, Headquarters
April 15	3rd quarter 2003/04 ILL claims due at State Library
April 21	California Library Association Legislative Day, Sacramento
April 22	Silicon Valley Library System, Administrative Council, Santa Clara City Library
May 6	Peninsula Library System, Administrative Council, Headquarters
May 14	Monterey Bay Area Cooperative Library System, Administrative Council, Santa Cruz Public Library
May 14	North State Cooperative Library System Council meeting, Dunsmuir Branch Library
May 21	Bay Area Library & Information System, Administrative Council, Berkeley Public Library
May 27	Silicon Valley Library System, Administrative Council, Santa Clara County Library
June 4	North Bay Cooperative Library System, Board of Directors, Location TBD
June 17	Silicon Valley Library System, Administrative Council, Los Gatos Memorial Library

49-99 Cooperative Library System meets the third Friday of March, May and September and the first Friday of December. Contact System for more information.

Meeting dates for CLSA Systems and Regional Library Networks are subject to change.